

Contacts and Advisory Services at the University of Greifswald

Legend: S - students, DC - doctoral candidates, NAS - non-academic staff, AS - academic staff

Contact point	Responsible for	Contacts
<p>Anti-discrimination (S, DC, NAS, AS)</p> <p>https://www.uni-greifswald.de/en/universitaet/organisation/diversity-officers/</p>	<ul style="list-style-type: none"> • Discrimination on the basis of "general" grounds of discrimination (see AGG, University Guidelines), exception: sexual discrimination) 	<p>Katharina Ruffer Domstraße 58a (Room 2.01) Availability: usually Tue-Fri until approx. 2 pm Office hours: Wed 10 am +49 3834 420 3380 katharina.ruffer@uni-greifswald.de</p> <p>Sexual Discrimination: Ruth Terodde Domstraße 11 (Room 2.17) +49 3834 420 1108 terodde@uni-greifswald.de</p>
<p>Students' Union (ASTA) (S)</p> <p>https://stud.uni-greifswald.de/en/organe-und-struktur/asta/asta-ansprechpartner/[de]</p>	<ul style="list-style-type: none"> • Advice and mediation from students for students • Conflicts and complaints about student financing, housing, BAföG, studying with a child • Conflicts and complaints about exams, coursework essays, timetables, modules, lecturers or tutors • Dissatisfaction with studies, psychological burden, harassment, discrimination, racism • For international students: help with teaching difficulties, psychological matters, social problems, racism 	<p>Chairperson: asta_vorsitz@uni-greifswald.de</p> <p>Officer for Studies and Teaching: asta_studium@uni-greifswald.de</p> <p>Officer for Social Affairs and Gender Equality: asta_soziales@uni-greifswald.de</p>
<p>Disabled Students' Officer (S)</p> <p>https://www.uni-greifswald.de/en/study/studying-in-greifswald/studying-with-a-disability/</p>	<ul style="list-style-type: none"> • Improving standards for students with a disability and/or chronic illness • Advice, organisation, mediation of disability compensation 	<p>Dr. Ing. Frank Schulze Ferdinand-Sauerbruch-Straße +49 3834 86 7075 studierenmithandicap@uni-greifswald.de</p>
<p>Health and Safety Officer (S, DC, NAS, AS)</p> <p>https://www.uni-greifswald.de/en/university/organisation/the-officers/health-and-safety-officer/</p>	<ul style="list-style-type: none"> • Issues related to safety at the workplace, protection of health and fire safety 	<p>Ralf Kolbe Wollweberstraße 1 +49 3834 420 1313 ralf.kolbe@uni-greifswald.de</p>
<p>Family Service (S, DC, NAS, AS)</p> <p>https://www.uni-greifswald.de/en/university/organisation/foerdern0/family-university/</p>	<ul style="list-style-type: none"> • Family-friendly university • Studying with a child • Caring for relatives 	<p>Anne Tiede Domstraße 11, Entrance 4, Room 2.21.2 +49 3834 420 1236 familienservice@uni-greifswald.de anne.tiede@uni-greifswald.de</p>
<p>Gender equality (S, DC, NAS, AS)</p> <p>https://www.uni-greifswald.de/en/university/organisation/gender-equality/</p>	<ul style="list-style-type: none"> • Gender equality between women and men • Compatibility of family, care and career or studies • Protection against sexual harassment pursuant to § 18(1-3) GlG M-V 	<p>R. Terodde: terodde@uni-greifswald.de (1108)</p> <p>A. Otte: alisa.otte@uni-greifswald.de</p> <p>L. Scheunemann: diskriminierungsfrei_gleichstellung@uni-greifswald.de</p> <p>A. Tiede: familienservice@uni-greifswald.de (1236)</p>

<p>Graduate Academy (DC, AS)</p> <p>https://www.uni-greifswald.de/en/research/junior-researchers/graduate-academy/</p>	<ul style="list-style-type: none"> • Advice and information for those interested in doing a doctorate, doctoral candidates, postdocs and their supervisors • Advice for problems related to supervision and related issues of good scientific practice • Qualification programme for doctoral students and postdocs, including individual coaching offers • Support for developing and realising structured doctoral programmes in Research Training Groups and collaborative research projects 	<p>Dr. Michael Schöner Domstraße 11, Entrance 4, Room 3.24 +49 3834 420 1618 graduieretenakademie@uni-greifswald.de</p>
<p>International Office (S, DC)</p> <p>https://www.uni-greifswald.de/en/international/service-contact/international-office/</p>	<ul style="list-style-type: none"> • Intercultural misunderstandings • Problems with studies and examinations • Difficulties within the subject area (between students and teaching staff) • Students/academics who feel discriminated • Students with psychological problems • Conflicts between students • Problems faced by German students regarding the recognition of their study achievements gained abroad or related to studying abroad • Conflicts with external institutions: Immigration Office, student accommodation (halls of residence) etc. 	<p>Hasmik Hunanyan Domstraße 8 +49 3834 420 1117 hasmik.hunanyan@uni-greifswald.de</p> <p>Roberta Wirminghaus +49 3834 420 1112 exchange@uni-greifswald.de</p>
<p>Legal Services Office (S, DC, NAS, AS)</p> <p>https://www.uni-greifswald.de/en/university/organisation/administration/legal-services-office/electoral-offices/scholarships/</p>	<ul style="list-style-type: none"> • Legal assessment • Initiation of legal steps • Questioning of witnesses • Recording of case-related information 	<p>Susanne Stratmann Domstraße 11, Entrance 3/4, Room 3.21.2 +49 3834 420 1200 susanne.stratmann@uni-greifswald.de justitiariat@uni-greifswald.de</p>
<p>Conflict Management and Mediation Service (S, DC, NAS, AS)</p> <p>https://www.uni-greifswald.de/en/universitaet/organisation/representatives-and-interest-groups/complaints-handling-procedure/</p>	<ul style="list-style-type: none"> • General advice in cases that do not affect a specific field managed by one of the contact points • Discussion of possible means of action and potential next steps in a conflict • Mediation Service suggests a neutral, impartial person (mediator) for a conflict situation • Guiding principles of confidentiality, voluntariness and openness to end result • Objective: solution in the interest of all parties 	<p>Katharina Ruffer Domstraße 58a (Room 2.01) +49 3834 420 3380 katharina.ruffer@uni-greifswald.de</p>
<p>Mentoring (S, DC, AS)</p> <p>https://www.uni-greifswald.de/universitaet/organisation/gleichstellung/mentoring/kontakte/[de]</p>	<ul style="list-style-type: none"> • Challenges in the work environment • Career development counselling 	<p>Annette Ehmler Domstraße 11, Entrance 4, 1st Floor +49 3834 420 1146 ehmler@uni-greifswald.de</p> <p>Angela Hoppe Domstraße 11, Entrance 4, 1st Floor +49 3834 420 1327 angela.hoppe@uni-greifswald.de</p>
<p>Ombudspersons (DC, AS)</p> <p>https://www.uni-greifswald.de/en/research/research-service-and-practice/quality-assurance-and-research-ethics/good-scientific-practice/</p>	<ul style="list-style-type: none"> • Principles of good scientific practice • Academic misconduct 	<p>Prof. Dr. Margit Bussmann Ernst-Lohmeyer-Platz 3 +49 3834 420 3160 margit.bussmann@uni-greifswald.de</p> <p>Prof. Dr. Sebastian Günther Friedrich-Ludwig-Jahn-Straße 17 +49 3834 420 4900 sebastian.guenther@uni-greifswald.de</p>

<p>HR Department (DC, NAS, AS)</p> <p>https://www.uni-greifswald.de/en/university/organisation/administration/human-resources-and-finance-division/human-resources-and-appointments-department/the-team/</p>	<ul style="list-style-type: none"> • Job advertisement and recruitment procedures (apart from professorial appointments) and termination of employment contracts • All matters related to existing employment contracts • Work-related travel, excursions, moving costs and travel expenses as a result of work displacements • Conclusion of teaching contracts, contracts for works and services, fee agreements, pay and salaries 	<p>Eva Hälke-Plath Domstraße 14 +49 3834 420 1139 eva.hp@uni-greifswald.de</p> <p>Kathleen Rist +49 3834 420 1341 kathleen.rist@uni-greifswald.de persdez@uni-greifswald.de</p>
<p>Staff Council (NPR) (NAS)</p> <p>https://www.uni-greifswald.de/en/university/organisation/governance-and-bodies/staff-representatives/staff-council-for-non-academic-staff/members-of-the-staff-council/</p>	<ul style="list-style-type: none"> • Examination and approval of numerous matters related to employment contracts and civil service relationships, including the conclusion of service agreements • Provides advice for general issues concerning respective group of employees it represents and also supports individuals facing problems 	<p>Andreas Reißland Wollweberstraße 1 +49 3834 420 1358 andreas.reissland@uni-greifswald.de npr-hs@uni-greifswald.de</p> <p>Steven Goericke Rubenowstraße 2 +49 3834 420 1167 or 1273 steven.goericke+pr@uni-greifswald.de npr-hs@uni-greifswald.de</p>
<p>Staff Council (WPR) (DC, AS)</p> <p>https://www.uni-greifswald.de/en/university/organisation/governance-and-bodies/staff-representatives/staff-council-for-academic-staff/members-of-the-staff-councils/</p>	<ul style="list-style-type: none"> • Proposes measures to support university and its employees • Compliance with applicable laws and regulations • Recipient of suggestions and complaints made by the employees 	<p>Dr. Jörg Driesner Domstraße 9a +49 3834 420 1168 joerg.driesner@uni-greifswald.de wpr-hs@uni-greifswald.de</p> <p>PD Dr. Gabriele Förster Ernst-Lohmeyer-Platz 3 +49 3834 420 3706 gafoerst@uni-greifswald.de wpr-hs@uni-greifswald.de</p>
<p>Central Examination Office (S)</p> <p>https://www.uni-greifswald.de/en/study/contents/pruefungsamt0/staff/</p>	<ul style="list-style-type: none"> • Organising examinations for all degree courses (except Human Medicine and Dentistry, as well as <i>Staatsexamen</i> (State Examination) Pharmacy) • Advising students on examination procedures 	<p>Doreen Hallex Rubenowstraße 2 +49 3834 420 1278 doreen.hallex@uni-greifswald.de</p> <p>Annika Peschel +49 3834 420 1286 zpa.peschel@uni-greifswald.de</p>
<p>Psychological and Social Counselling (S)</p> <p>https://www.stw-greifswald.de/en/social-counselling/psychological-consultation</p>	<ul style="list-style-type: none"> • Difficulties with studies, problems with revision and work • Stress management and test anxiety • Gaining independence from your parents • Identity issues • Addiction 	<p>Josef Löbke Bahnhofstraße 44b +49 3834 - 46 19 052 pb@stw-greifswald.de</p>
<p>Representatives for Disabled Employees (DC, NAS, AS)</p> <p>https://www.uni-greifswald.de/en/schwerbehinderte0/members-of-the-disability-representative-committee/</p>	<ul style="list-style-type: none"> • Interviews • Applications for classification as equal to a severely disabled person • Applications for compensation for reduced working capacity • Individual problems, wishes, needs in everyday employment and equipping the workplace to correspond to individual disability 	<p>Chris Behrendt Rubenowstraße 2c +49 3834 420 1186 or 1187 chris.behrendt@uni-greifswald.de sbv-hs@uni-greifswald.de</p> <p>Olaf Schmotzer Wollweberstraße 1 +49 3834 420 1239 olaf.schmotzer@uni-greifswald.de sbv-hs@uni-greifswald.de</p>

<p>Academic Counselling and Course Enquiries (S)</p> <p>https://www.uni-greifswald.de/en/study/contacts/academic-counselling-and-course-enquiries/staff/</p>	<ul style="list-style-type: none"> • Workshops and information events on study and examination organisation • Advice and workshops for students with doubts about their studies • Help and advice also for personal problems • Support for students with children as well as students with an impairment • Support during and at the end of studies • Workshops and information events on the transition from studies to work 	<p>Stefan Hatz +49 3834 420 1297 stefan.hatz@uni-greifswald.de</p>
<p>Studierendenwerk (Student Services) (S)</p> <p>https://www.stw-greifswald.de/en/about-us/tasks-organisation/employees</p>	<ul style="list-style-type: none"> • Social and Psychological Counselling Service provided by the <i>Studierendenwerk</i> (Student Services) 	<p>https://www.stw-greifswald.de/en/ (contact)</p> <p>Internal complaint/conflict office: HR Office</p> <p>For students: Dept. of Social Affairs, Dept. of Housing, Dept. of University Gastronomy</p> <p>General information Sophie Rackow (internal and external communications); management kommunikation@stw-greifswald.de wolf@stw-greifswald.de</p>