



Department 1.1 Students' Registration Office, Rubenowstraße 2, 17489 Greifswald, ☎ +49 (0) 420 1296 / 📠 +49 (0) 861282

Deregistration Request

for the (date)	_ _ _ _ _ _ _	Student ID Number	_ _ _ _ _ _ _
Surname		First Name	
Postal address after deregistration			
Road name, no.	Postal code	e-mail (optional)	
Reason for deregistration ¹⁾ (see list of codes on reverse)			
If you took a final examination at this University 2)			
Type of examination taken:	 (see list of codes on reverse)		
Date of final examination: (Date of the last examination, usually the date of the last oral examination or date of the handing in of the Magister or Diploma thesis, see certificate)	_ _ _ _ _ _ _ _ Day Month Year		
Stay in contact with the University of Greifswald (please check the corresponding boxes)			
Declaration of consent: I agree that my personal data as stated in the above form may be processed according to § 7 of the Data Protection Regulations of the University of Greifswald in order to stay in contact (alumni contact) and be used by the University of Greifswald to provide former students with information.			
<input type="checkbox"/> yes <input type="checkbox"/> no			
Support the University of Greifswald in its efforts to improve teaching! I can withdraw my consent at any time by using the function "deregister" ("Austragen") on the online form that can be found on the University's website or by writing to the Studierendensekretariat, Rubenowstr. 2, 17489 Greifswald, Germany. There is no disadvantage if you refuse or withdraw your consent.			
_____ Location, date		_____ Signature	
Data processing offices: <ul style="list-style-type: none"> • Students' Registration Office, Rubenowstr. 2, 17489 Greifswald • The University's Alumni Office at the Press Office and Media Relations, Domstr. 11, 17489 Greifswald 			
Note of Approval (only for participants of the Studienkolleg (preparatory courses)) Studienkolleg for international University applicants, Makarenkostr. 22, 17491 Greifswald (Stamp, Date, Signature)			
Processing Note (only to be filled in by the Students' Registration Office) (Presentation of student identity card, copy of certificate if successfully passed)			
Deregistration on: _ _ _ _ _ _ _ _		_____ Date Signature	

Note: Don't forget to deregister from Student Services – Studierendenwerk (Halls of Residence, BAföG)!

Reason for Deregistration – Codes

- 01. Completion of studies after passing examinations
 - 02. Taking a break from studies
 - 03. End of studies with no examination, as no longer possible
 - 04. Change of university
 - 05. Call-up for military or community service
 - 06. Dropping out of university course permanently
 - 08. End of studies after ultimately not passing examinations/interim examination
 - 09. Other reasons
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Codes: Type of examination:

- 02 Magister
- 04 Church Examination
- 06 Doctorate
- 08 State Examination without teaching examination 11 Diplom
- 23 *Lehramt Hauptschule* (teaching degree regional school)
- 24 *Lehramt Realschule* (teaching degree secondary education)
- 25 *Lehramt Gymnasium* (teaching degree grammar school)
- 82 Bachelor
- 88 Master
- 94 Passing Certificate

Legal Bases:

- 1) Collecting of data according to the Hochschulstatistikgesetz – University Statistics Act from 02/11/1990 (BGBl. I, S. 2414), amended by the Statistikänderungsgesetz – Statistics Amendment Act from 02/03/2016 (BGBl. I, S. 342). Data will be passed on in anonymous form to the Statistische Landesamt (State Statistical Office in Mecklenburg-Vorpommern), i.e. with no indication of name or address.

2) Optional indication:

In order to avoid later questions when calculating your pension or (for public sector employees) seniority pay level ("Besoldungsdienstalter"), it is strongly recommended to provide these details.

A so-called Rentenausfallzeitenbescheinigung (a certificate stating that pension payments have been disrupted for a period of time) will be created on deregistration. This is only complete when the date of the last examination has been filled-in. In most cases, exam results have not passed through the University's communication system at the time of deregistration.