

Internship opportunity at Siemens

EU Government Affairs, Brussels

Founded in 1847 and present in over 200 countries of the world, Siemens has been one of the oldest global companies in Europe. Given its strong commitment to the values of the European Union and due to the importance of the European market, Siemens EU Government Affairs represents our company towards the EU institutions and liaises with European organizations and associations. It significantly contributes to our business success by maintaining crucial government relations and by developing, coordinating and communicating our positions on upcoming legislation, policies and political developments. Our team further supports the Siemens senior management in its political dialogue and during high level meetings in Brussels. The topics cover all relevant activities of Siemens AG and Siemens Healthineers.

We are currently looking for interns to support the team for a period of six months starting between 26 August and 23 September 2019.

The internship will be paid.

Responsibilities:

- Research and identify relevant EU and international legislation, policy directives and funding opportunities and assess its implications on Siemens business activities;
- Contribute to briefings for board members; prepare presentations;
- Provide regular policy briefings and updates for our policy advisers and management;
- Participate in strategic representation activities and liaise with external stakeholders;
- Assist in communicating and aligning contents internally with all relevant Siemens stakeholders;
- Organize and participate in relevant EU events, panel discussions or information sessions;
- Build up and maintain a large network of counterparts at EU institutions and in the related environment;
- Work and co-ordinate your tasks with the other interns;
- Organise meetings/conferences and assist with general administrative tasks in the office;
- Receive guests at the office and communicate professionally via e-mail and phone.

Skills & requirements:

- Current student or recent graduate in one of the following fields: Political Science/International Relations, European studies/law, Business/Economics;
- Results driven and excellent team working skills;
- Ability to work under pressure and be proactive;
- Highly motivated to work in the challenging, complex environment of a representation office;
- Fluent in English (at least CEF Level C1). Knowledge of German and other European languages favorable;
- Excellent oral and written communication skills, critical and analytical reasoning, reliability and credibility.

Contact

Please send your application in English or German (CV + cover letter) by 26 May 2019 to Katharina Radler (katharina.radler@siemens.com) +3222861916