

Name:

Place of Residence: Univ. Dept. / Institution / Unit:

Declaration to Become an Authorised Driver of State-Owned Vehicles

1. I am a public-sector employee / a civil servant at the University of Greifswald / of the State of Mecklenburg-Vorpommern
- a graduate assistant at the University of Greifswald / of the State of Mecklenburg-Vorpommern
- a student assistant at the University of Greifswald / of the State of Mecklenburg-Vorpommern until
- employed within an externally funded project at the University of Greifswald / of the State of Mecklenburg-Vorpommern

2. I have a driving licence

Class B issued on	Class BE issued on	Class C1 issued on
_____	_____	_____

I have owned/driven a motor vehicle since (please state year) _____

I have driven a total of approximately _____ km.

I have never had my driving licence withdrawn by law.

I hereby declare that the information I have provided is correct.

I have been made aware of the Motor Vehicle Directive of the State of Mecklenburg-Vorpommern (Kfz-RL M-V).

Greifswald, Date: _____

Signature: **PLEASE ONLY COMPLETE AND SUBMIT THE GERMAN FORM**

(Signature, Univ. Dept./Institution/Unit, Public Authority)

Use of Official Vehicles

Vehicles in the University's official fleet may only be driven by authorised drivers, i.e. employees of the State of Mecklenburg-Vorpommern who drive the vehicle in the performance of their employment duties. Authorised drivers may not drive an official vehicle home, nor carry private individuals as passengers as set out in § 4(2)(2) Kfz-RL M-V (Motor Vehicle Directive of the State of Mecklenburg-Vorpommern). A request for an official vehicle may only be submitted once the corresponding travel request form has been submitted and approved. Vehicle documents and fuel cards must be kept safe and secure and must never be left unsecured or unattended in a parked vehicle. The police must be notified in the event of any accident involving an official vehicle.

I have taken note of the information provided above: