



Call for Proposals

Welcome Fund to Encourage Visiting Academics to Do a Period of Research at the University of Greifswald

Last revised: 11 August 2021

The **objective** of the Welcome Fund is to support successful external academics from Germany and abroad to prepare a proposal for a research project at the University of Greifswald (module 'Project Proposal') and to provide them with material resources for their research (module 'Material Resources') if the proposal is approved. Project proposals should be made according to the corresponding stage of the academic career in high-ranking funding programmes for individuals, in particular those belonging to the European Research Framework Programme (European Research Council Starting, Consolidator, Advanced, and Synergy Grants; Marie Skłodowska-Curie Postdoctoral Fellowships), or provided by the DFG (Walter Benjamin, Emmy Noether, and Heisenberg Programmes), the Alexander von Humboldt Foundation (Georg Forster Research Fellowship, Humboldt Research Fellowship, and Alexander von Humboldt Professorship), and the DAAD (PRIME etc.).

The Welcome Fund module 'Project Proposal' serves to support visiting academics preparing an application for external funding to realise a research project at the University of Greifswald. Financial support is provided to cover the travel, accommodation and material costs for the visiting academic's preparatory visits to the University of Greifswald.

The module 'Material Resources' is meant to top-up material resources, in particular for research fellowships provided by the Alexander von Humboldt Foundation and the DAAD, as well as visiting academics financed by the DFG's Walter Benjamin Programme.

Eligible: all of the University of Greifswald's members of academic staff, excluding those from University Medicine, who are employed at the university on the date of submission of the application and for the full period of time for which the funding is being granted, and acting as academic host, can submit an application for funds from the Welcome Fund.

Funding: Travel and accommodation costs or material resources up to a total of max. € 10,000.

Deadline for proposals: Applications can be submitted at any time.

Application: The following information must be submitted

1. Module 'Project Proposal'
 - Financial backer and the funding programme being applied to
 - Description of the planned project
 - Status of preparations
 - CV and list of publications of the visiting academic
 - Partners involved (if application is being made for a joint project)
 - Description of the resources required from the Welcome Fund (travel and accommodation costs according to calendar year)
 - Time frame for the project
 - Description of the required infrastructure for the realisation of the project

- Two letters of recommendation, one from the chair holder hosting the visiting academic
 - Maximum of 10 pages
2. Module 'Material Resources'
- Proof of successfully acquired external funding provided to individual academics
 - Description of the required material resources minus the financial contribution made by the host professorial chair

Planned Budget

The proposed costs should be listed in a planned budget, according to the following scheme:

	Time Frame	Amount [€]
Module 'Project Proposal'		
• Travel costs		
• Accommodation costs		
• Material resources		
Total		
Module 'Material Resources'		
• Business trips (national)		
• Business trips (international)		
• Consumables		
• Office supplies		
• Devices (exact name)		
• Software (exact name)		
• Literature		
• Academic events		
Total		

The granting of funds is subject to the allocation of funds.

A report must be written about how the funds were used. Funds that can no longer be used in accordance with the application and grant are lapsed. Funds related to grant applications for the module 'Project Proposal' are allocated to the academic host, who is then able to provide the external academic with a guarantee of payment form. Persons who have received funds from the Welcome Fund, but fail to submit a grant application will be exempt from obtaining any further funding from this programme.

Funds related to grant applications for the module 'Material Resources' must be requested for the external academic by the academic host.

The proposals must be addressed to the Rectorate and are to be sent only in digital form, via email, to the Human Resources and Finance Division:

Dr. Juliane Huwe
juliane.huwe@uni-greifswald.de

Procedure:

After the documents have been submitted to the Human Resources and Finances Division, the proposals are examined by the Research and Structural Committee. The committee convenes once a month. The conclusive decision is made by the Rectorate. Please consider this when planning the time frame.