

## Explanation for Form: LBesA 4450 – VBL

This form is for the *Landesamt für Finanzen* (State Finances Office) – as a state employee of Mecklenburg-Vorpommern, you will be paid by a central institution called the *Landesamt für Finanzen*. This form concerns the additional pension scheme that most state-employed employees must pay into, known in German as the *Versorgungsanstalt des Bundes und der Länder (VBL)*.

- Please fill in the following boxes at the top of the page:
  - *“Name, Vorname“*: surname and first name(s)
  - *“Anschrift“*: residential address
  - *“Geburtsdatum“*: date of birth
  - *“Telefonnr“*: telephone number

Re.:

1. a) please indicate if you have already paid into the *Versorgungsanstalt des Bundes und der Länder (VBL)* by crossing off *“ja“* (yes) or *“nein“* (no). If yes, please indicate the start of your payment into the pension scheme at *“Datum des Beginns“*. Also, if yes, please write the pension number you had with VBL, not to be confused with the national insurance number from the *Deutsche Rentenversicherung* (date of birth with six figures and serial number with four figures). Please also attach a copy of the original registration.  
b) if you are a teaching and/or research assistant you are entitled to exemption from the compulsory additional VBL pension scheme. If you have already filled in a form stating you do not wish to pay into the scheme, please cross off *“ja“* and attach a copy of the other form, if not cross off *“nein“*.
  2. If former employers have previously paid into company or public employee pension schemes, please cross off *“ja“*, if not *“nein“*. Additionally, if *“ja“* please indicate the name and address of the previous employer.
  3. a) if you have formerly been insured at a different additional pension scheme company (*“Zusatzversorgungseinrichtung“*) which has a transfer agreement with the VBL (additional pension schemes with a transfer agreement are listed on page 2), please cross off *“ja“*, if not *“nein“*.  
b) here, you are informed that if 3 a) applies, you must request the transferral of this pension through the VBL
  4. if you would like your employee premiums for funded pensions for the VBL to be treated tax-free, please cross off *“Meine Arbeitnehmerbeiträge...“* and indicate at *“ab \_\_\_\_\_“* on which date this should start. If you renounce the tax-free treatment of your premiums, cross off *“Ich verzichte auf...ab\*“* and indicate the date from which this should be effective. If you would like to renounce the tax-free treatment of a precise amount of your premiums, please indicate at *“ab\*“* the date from which this should be effective and the amount in “€”. If you would like to renounce the tax-free treatment of a proportion of your premiums, please indicate at *“ab\*“* the date from which this should be effective and the proportion that this should apply to in “%”
- Please write the place name of where you have filled the form in and date the form at *“Ort, Datum“*; and sign the form above *“Unterschrift“*

- The second page lists the additional pension scheme companies, which have a transfer agreement with the VBL, last revised in 2013.

### **Attachment to the forms 4450 and 4650**

#### Explanatory Information on the Treatment of Employee Premiums for Defined Contribution Pensions

The employer pays a redistributive levy of 1 percent and an individual premium of 2 percent of the income relevant for the compulsory additional pension plans to all employees' compulsory defined contribution plans (VBL-Klassik).

Since 01/07/2017 all employees in former East Germany who contribute towards the compulsory defined contribution plans must pay individual premiums of 4,25 % into their VBL schemes.

For those employees who pay in voluntarily (teaching and/or research staff) and the employer has noted as being voluntarily insured (VBLextra), the employer also pays a redistributive levy of 1 percent and an individual premium of 2 percent.

Since 01/01/2010, the employees contributing voluntarily must pay individual premiums of 2 percent of relevant income into their VBL schemes.

The employees' premiums, as part of a primary employment relationship, and the employer's premium are to be treated as free of tax and social insurance payments, as long as these are within the legal limits. The legal limits are defined in § 3 No. 63 EStG (*Einkommenssteuergesetz*). The defining regulations were declared by the *Bundesfinanzhof* on 09/12/2010 (BFH Urteil-VI R 57/08).

Differing to the general treatment of not having to pay income tax and social insurance payments on the employees' premiums for the compulsory VBL pension (or voluntary pension for teaching and/or research staff), employees can choose to renounce the tax-free treatment of their **employee premiums**.

They then have the possibility of using *Riester* funding for their employee premiums via supplementary pension allowances (*Altersvorsorgezulagen*) and the additional deduction of special expenses (*Sonderausgabenabzug*).

Please contact an accountant or tax advisor for more information on this topic.

Please note that if you change your mind on this topic in the future, you are allowed to change the details you have provided.