



Consent for the Processing of Personal Data for Creating and Implementing a Legal Relationship under Public Law ('Teaching Contract')

In order to grant, implement, terminate and/or conclude your teaching contract and/or fulfil internal organisational and statistical measures, the University of Greifswald collects and processes the following data from you, which is (also) stored electronically:

- **Surname, Given name(s) (if applicable name at birth), title**
- **Date of birth**
- **Sex**
- **Residential address, nationality**
- **Qualifications (highest degree, discipline, department, institution, date of completion)**
- **Competent Finanzamt (Revenue Office)**

When administering third-party funded projects, it can be necessary to pass on the above-named personal data to the funders or institutions they have commissioned to perform certain tasks, as well as auditing authorities (e.g. DFG, DAAD) due to legal or contractual regulations. Further information on the planned processing of data, the person responsible for the processing, as well as your rights as the data subject can be found on the information sheet, which is attached to this declaration of consent as an appendix.

I hereby confirm that I have been informed about the processing of personal data to create, implement, terminate and/or conclude a teaching contract. I consent to the described processing of data.

I am aware that I am able to revoke my consent at any time with effect for the future, whereby the lawfulness of the data processing that occurred on the basis of my consent remains effective until consent was withdrawn.

The withdrawal must be sent to:

University of Greifswald
Human Resources Department
Ms. Sophia Wirtz
Domstraße 14
17489 Greifswald

Tel.: +49 3834 420 1311
email: sophia.wirtz@uni-greifswald.de

Furthermore, I confirm that I have received the University of Greifswald's data protection information on the collection of personal data in accordance with Art. 13(1) and (2) GDPR for the purpose of administering a *sui generis* legal relationship under public law with the State of Mecklenburg-Vorpommern.

Date

Surname, Given name(s)

Signature



Appendix Information Sheet

Data protection information for the collection of personal data for administration purposes at the University of Greifswald pursuant to Article 13(1) and (2) of Regulation (EU) 2016/679 – General Data Protection Regulation (GDPR)

No. 1	Responsible in terms of the GDPR:	Universität Greifswald legally represented by the Rector, Prof. Dr. Katharina Riedel, Domstraße 11, 17489 Greifswald, Tel.: +49 3834 420 1100, email: rektorin@uni-greifswald.de
	Contact:	Human Resources and Finance Division, Human Resources Department, Sophia Wirtz, Domstraße 14, 17489 Greifswald, +49 3834 420 1311, email: sophia.wirtz@uni-greifswald.de
2	Data Protection Officer:	Data Protection Officer of the University of Greifswald René Schülke SIS - Schweriner IT- und Servicegesellschaft mbH Eckdrift 93 19061 Schwerin email: datenschuetzer@uni-greifswald.de Tel.: +49 385 545 5203
3	Purpose for processing of personal data:	Creation, implementation, termination or conclusion of a teaching contract pursuant to the <i>Richtlinie über die Vergabe von Lehraufträgen</i> (Guidelines for the Granting of Teaching Contracts) - more precisely the creation of a <i>sui generis</i> legal relationship under public law with the State of Mecklenburg-Vorpommern - issued on 9 May 2016 by Mecklenburg-Vorpommern's Ministry of Education, Science and Culture.
4	Legal basis for the processing of personal data:	Art. 6(1) letters b and c, Art. 88 GDPR; § 10 <i>Datenschutzgesetz</i> - DSG M-V (Data Protection Act Mecklenburg-Vorpommern)
5	Collected personal data:	<ul style="list-style-type: none"> - Surname, Given name(s) (if applicable name at birth), title - Date of birth, sex - Residential address, nationality - Qualifications (highest degree, discipline, department, institution, date of completion) - Competent <i>Finanzamt</i> (Revenue Office)
6	Data transmission / disclosure:	Data is only transmitted/disclosed within the University of Greifswald or to other departments that fall under the responsibility of Mecklenburg Vorpommern's Ministry of Science, Culture, Federal and European Affairs if it is required or legally specified for purposes defined in no. 3. Data is only transmitted/disclosed to other third parties if it is necessary for purposes defined in no. 3 or for fulfilling legal obligations.
7	Length of storage or criteria for determining the length of storage:	The personal data is stored for as long as necessary for purposes defined in no. 3, i.e. - as long as no other provisions have been determined in specific legal regulations - at least until the termination of the teaching contract has taken legal effect. Personal data - as long as no special legal regulations for certain data types prescribe shorter or longer periods - is stored for 10 years after the termination of the teaching contract has taken legal effect. After the storage period has ended, the data will be deleted in accordance with the documentation regulations of Mecklenburg-Vorpommern's state administration.
8	Your rights as the data subject:	If you meet the legal requirements, you have the following rights: <ul style="list-style-type: none"> - Right of information about your own personal data (Art. 15 GDPR) - Right to rectification of inaccurate personal data concerning you (Art. 16 GDPR) - Right to deletion of personal data (Art. 17 GDPR) - Right to restriction of processing of personal data (Art. 18 GDPR) - Right to object to the processing of personal data (Art. 21 GDPR)
9	Right to complain to the supervisory authority:	In accordance with Art. 77 GDPR, you have the right to lodge a complaint with the responsible supervisory authority, if, in your opinion, your personal details are not being processed in a lawful manner. Supervisory authority: Data Protection and Freedom of Information Officer for the State of Mecklenburg-Vorpommern Lennéstraße 1 19053 Schwerin email: info@datenschutz-mv.de Tel.: +49 385 59494 0