

ERASMUS INTERNSHIP OFFER

European Network Remembrance and Solidarity is an international initiative which focuses on researching, documenting and disseminating knowledge about Europe's 20th-century history and ways it is commemorated with a special focus on periods of dictatorships, wars, and public opposition in the face of captivity. The Network's current members are Germany, Poland, Slovakia, Hungary and Romania, while Austria, the Czech Republic, Albania and Latvia have the status of an observer.

More information available at: www.enrs.eu and the FB profile www.facebook.com/enrs.eu.

ENRS implements its own projects, as well as supports, in terms of content and financing, actions of institutions, non-governmental organizations and research centers, which concentrate on memory studies. Our activities include:

- organizing conferences, symposiums, seminars and academic workshops
- organizing cultural events such as exhibitions, film screenings and reviews
- publishing of academic works, scientific publications, and translated editions of existing books
- supporting academic research
- co-production of films, as well as television and radio programs
- dissemination of historical knowledge

We seek **motivated, responsible, and self-directed individuals** to provide direct support to the project coordinators in our office in Warsaw, Poland. If you are a student with a passion for history, and interest in working in an international environment, please send your CV with a motivation letter. Internships will last 2-6 months and may start anytime during the year.

Tasks:

- supporting coordination of the ENRS educational and networking projects and campaigns, i.e. *European Remembrance Symposium* (<http://europeanremembrance.enrs.eu/>), *Hi-Story Lessons* (<http://enrs.eu/pl/hi-story>), *January 27 - International Holocaust Remembrance Day*, and others,
- establishing and maintaining communication with project partners, researching offers from specialists and sub-contractors,
- providing draft inputs to written products such as project documentation, presentations, progress reports, research reports, briefings, etc.
- drafting, translating, proofreading and editing academic articles and communications copy, e.g. press releases, publications, social media posts, etc.
- assisting in maintaining web content and executing social media strategies,
- collecting data and maintaining databases and media lists,
- administrative and operational tasks.

The role description can be broader or more specific depending on interest, motivation and ability (to be agreed upon with the work-site supervisor).

Requirements:

- Excellent written and verbal language skills in English, good knowledge of German/Hungarian/Romanian/Slovak is an advantage
- Interest in European 20th century history
- Strong written and verbal communication skills
- Solid editing and researching skills
- Strong computer skills, including Microsoft Office; familiarity with design software (e.g. Photoshop, InDesign) is a plus
- Flexibility and good organisational skills

What we are offering:

- Invaluable employment experience in international multilingual environment
- Possibility of participating in interesting projects
- Skills development
- References

Duration: 2-6 months

Commitment: part-time or full-time

Location: Warsaw, Poland

How to apply:

Please send your CV with a covering letter stating why you believe you are the right candidate for the position. Please email Ms Beata Drzazga (beata.drzazga@enrs.eu).